



HAMILTON COUNTY HEALTH DEPARTMENT

CHARLES HARRIS, M.D. • HEALTH OFFICER

TEMPORARY FOOD ESTABLISHMENT PERMIT APPLICATION

- APPLICATIONS MUST BE SUBMITTED 3-30 DAYS PRIOR TO THE EVENT
- PERMIT FEE MUST BE PAID PRIOR TO EVENT AS PERMITS WILL NO LONGER BE ISSUED ON-SITE
- VENDORS WHO HAVE NOT OBTAINED A PERMIT PRIOR TO AN EVENT WILL BE ASKED TO LEAVE
- VENDORS WHO HAVE MORE THAN ONE BOOTH AT AN EVENT (NOT CONNECTED SIDE-BY-SIDE) MUST OBTAIN A PERMIT FOR EACH BOOTH

Business Name: _____

Menu Items: _____

(PLEASE CHECK ONE)

**Prepared prior to event _____ Prepared at event _____ Location: _____

****Per Hamilton County Ordinance 16-20-7, each location utilized for food handling and preparation is required to be separately permitted and inspected per each business utilizing the location in Hamilton County. If product is prepared in another county a copy of the permit for that facility and proof of inspection must be provided.**

Person in Charge: _____

Certified Food Handler (provide a copy of certification): _____

Name of Owner/ Co.: _____

Address of Owner/ Co.: _____

Owner's Phone #: _____ Owner's Fax #: _____

Owner's e-mail _____

Type of Facility (check one): Mobile Unit _____ Stand/Tent _____ Building _____

Duration of operation, # of days at event _____

Permit Fee is \$20 (first day) + \$10 each additional day = _____

Food Service Establishment without a permanent location; operating no more than 14 consecutive days in conjunction with an event or celebration where preparation occurs at event (ref. 410 IAC7-24-98)

Festival **name, location,** specific **dates,** and **starting times** of events:

The undersigned applies for a license to operate a temporary food service establishment pursuant to retail food establishment sanitation requirements in 410 IAC 7-24. The undersigned certifies receipt of the guidelines for operation, and that the establishment will be operated and maintained in accordance with these conditions.

Owner or Operator's Signature: _____

Please enclose this application and a check or money order made payable to the Hamilton County Health Department. Submit an application and fee for each temporary food establishment per event.